

November 9, 2017

The regular meeting of the Ligonier Borough Council was held Thursday, November 9, 2017 at 7:00PM in the Town Hall with James McDonnell presiding.

Members Present: James McDonnell, Gus Breegle, Chick Cicconi, Judy Hoffer, Matt Smith, Pat Scanlon and Terry Murphy.

Others Present: Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Engineer Greg Elliot, Solicitor George Welty, Police Chief John Berger, Fire Chief Steve Barron, and Zoning Officer Rick Schwab.

A motion was made by Pat Scanlon and seconded by Chick Cicconi to adopt an additional rule for conduct of meetings. Effective as of this meeting, public comment at all regular and special meetings of the Ligonier Borough Council shall be made only by residents or taxpayers of the borough in accordance with the provisions of the sunshine act. The motion carried 6-1 with Matt Smith opposing.

APPROVAL OF MINUTES

A motion was made by Pat Scanlon and seconded by Terry Murphy to approve the minutes as presented. All of Council was in favor.

BILLS PAYABLE

A motion was made by Matt Smith and seconded by Gus Breegle to approve the bills payable. The motion carried with all in favor.

CONSENT CALENDAR

A motion was made by Judy Hoffer and seconded by Terry Murphy to approve the Consent Calendar as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Ordinance #570

An ordinance amending 145-30B, 145-33, 145-35 & 145-48A of the code of ordinances of the Borough of Ligonier Concerning Parking.

Solicitor George Welty read over the proposed ordinance.

A motion was made by Pat Scanlon and seconded by Chick Cicconi to adopt Ordinance #570 to amend current parking ordinance. The motion carried 7-0.

Resolution #4 of 2017

The resolution states Ligonier Borough's opposition of House Bill No. 1620 of proposed state legislation that could usurp local authority over the installation of wireless communication systems, including cell phone towers.

A motion was made by Chick Cicconi and seconded by Judy Hoffer to adopt Resolution #4 of 2017. The motion carried with all of Council in favor.

CORRESPONDENCE

Letter received from the LV Library thanking Council for the generous donation of \$1,200.

Letter received from the LV Chamber of Commerce asking to have the police detour traffic for Santa's Parade and to bag meters on the northeast quadrant of the Diamond by Town Hall and the first four meters on Fairfield Street beside the YMCA for Misty Haven Carriages Friday, November 24 @6:30 PM. LV Chamber is also requesting that two meters be bagged in front of the Library Sunday, December 3rd from 9AM to 5PM for the kettle corn vendor and the first four

meters on Fairfield Street beside the YMCA, 10AM to 5PM for Misty Haven Carriages during Town Wide Open House.

A motion was made by Pat Scanlon and seconded by Matt Smith to approve LV Chamber of Commerce request and for Santa's arrival detour as well as to activate the fire police. The motion carried 7-0.

Letter received from LV Chamber of Commerce requesting Council's continued support in offering free two-hour parking at all meters on the Saturdays between Thanksgiving and Christmas; November 25, December 2, 9, 16, and 23, 2017.

A motion was made by Judy Hoffer and seconded by Chick Cicconi to approve the request for free two-hour parking at all meters on the Saturdays between Thanksgiving and Christmas on the dates mentioned above. The motion carried with all in favor.

Letter received from the LV Chamber of Commerce requesting the Borough's continued support in displaying the candlelight luminaries during the upcoming holidays; November 25-December 23, 2017. Locations include the Diamond, first through third blocks of East Main, first block of West Main, first block of North and South Market and first block of North Fairfield Street.

A motion was made by Judy Hoffer and seconded by Chick Cicconi to approve LV Chamber of Commerce's request to display luminaries November 25-December 23, 2017. The motion carried unanimously.

COMMITTEE REPORTS

PARKS & RECREATION / SHADE TREE

Chairman Matt Smith reported that on November 1st 12 new trees were planted in the Borough by the Westmoreland PA Conservancy along with the help of the Public Works crew with leftover tree grant money.

TOWN HALL

Judy Hoffer, Town Hall chair reported that the Town Hall windows were recently cleaned.

It was discussed that the window cleaners should be here during building open hours as opposed to having the Town Hall doors being wide open on off hours or Saturdays.

PUBLIC WORKS

Chairman Gus Breegle reported that the Public Works crew has been busy with daily leaf pick up. All vehicles are ready for winter.

It was reported also that the Borough's 2004 leaf vac has been repaired after recent breakdown of a main bearing.

PUBLIC SAFETY

Mayor Bellas asked Council to think about a stop sign at W Wellington Alley / N Fairfield Street.

A motion was made by Pat Scanlon and seconded by Terry Murphy to place a stop sign at this location for a 90 day trial period. The motion carried unanimously.

FINANCE

Chairman Terry Murphy thanked the office staff for their work on the budget. Murphy reported having a balanced budget of 1.3 million.

A motion was made by Pat Scanlon and seconded by Chick Cicconi to post the budget in Town Hall office. The motion carried with all in favor.

A major expense allocated for the 2018 budget is the \$65,000 replacement of the Town Hall air conditioning unit from Johnson Controls. The chiller will procure through Pennsylvania's COSTARS cooperative purchasing program.

A motion was made by Pat Scanlon and seconded by Chick Cicconi to replace Town Hall chiller. The motion carried 7-0.

PLANNING / PERSONNEL

N/A

NEW BUSINESS

N/A

PUBLIC COMMENT

Vic Smith of 120 N. Market Street thanked outgoing Council members Pat Scanlon, Chick Cicconi and Gus Breegle.

Pat Scanlon welcomed and recognized Mariah Fisher and Jeff Craig, 2018 incoming Council.

COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS

Secretary-Treasurer Paul Fry reported that the Friendship Park restroom is closed now for the winter months.

Leaf collection will continue until approximately November 22, 2017.

Zoning Officer Rick Schwab reported that political signs must be removed two weeks after election according to our ordinance and must be down by Tuesday November 21st. Some of the signs were somewhat larger than allowed and Rick Schwab reported making a few phone calls regarding this. It was also noted that realtor signs are to be placed between the sidewalk and curb nor on other private property within the Borough including directional signs.

Engineer Greg Elliot reported on the Diamond Project and the first day of advertisement for contractor bids will be November 10 and due December 12, 2017. The plan is to open the bids right after the closing period at 3pm on the 12th. Under Section 1402 of regulations, Elliot explained the need for a motion to open the bids on behalf of Council on December 12, 2017.

A motion was made by Judy Hoffer and seconded by Terry Murphy authorize Secretary-Treasurer Paul Fry and Engineer Greg Elliot to open and review the bids on December 12, 2017. All of Council was in favor.

Mayor Bellas expressed the need for the Town Hall Committee to review Sub Sales times on the application form.

President McDonnell thanked all for coming.

MOTION TO ADJOURN

A motion was made by Pat Scanlon and seconded by Terry Murphy to adjourn. All of Council was in favor. The meeting was adjourned @ 7:47 PM.

Respectfully submitted,

Paul A Fry
Secretary-Treasurer
Office Manager